



*Architect
for Addition
to Jail*

December 7, 1983

Hansen Lind Meyer, P.C.

Architecture
Engineering
Planning

Board of County Commissioners
Nassau County
P.O. Drawer 1010
Fernandina Beach, Florida 32034

RE: Letter of Intent to Hire HLM for Basic Design Services for
the Expansion of the Existing Nassau County Jail

Dear Commissioners:

Reference is made to the Hansen Lind Meyer (HLM) presentation to the Nassau County Board on November 22, 1983 and their selection of HLM to design the expansion to the existing Nassau County Jail. That presentation and the following discussion during the selection/negotiation interview form the basis of this letter of intent, by the Nassau County Board, to enter into an AIA B-141 contract for "Basic Design Services" with HLM.

Summarizing, those services to be performed by HLM, specifically discussed in the above presentation are:

1. HLM will tour the existing jail, with representatives from the Sheriff's Department, to evaluate the scope of revisions required and make recommendations to Nassau County Board as to a plan of implementing the required changes viewed on tour and documented in previous D.O.C. and Fire Marshall reports. HLM's fee for this tour and the preliminary recommendations will be at no cost to the County.
2. Once the project scope and budget has been identified, Nassau County will negotiate with HLM a standard AIA B-141 Architect/Owner Agreement to perform "Basic Design Services".
3. HLM's fee for "Basic Design Services" will be computed on an hourly rate basis not to exceed \$30,000, based on an estimated construction cost of \$295,000.00, and every effort will be made to complete "Basic Design Services" below \$30,000.00.
4. HLM will participate with Nassau County, if required, in one trip to Washington D.C. to explore additional Federal funding. Should additional funding be awarded to Nassau County, HLM's fee will be increased according to the same hourly rate determined for Basic Services.

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455 South Orange Avenue
Orlando, Florida 32801
(305) 422-7061

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5. Payments for "Basic Design Services" will be made to HLM no later than thirty (30) days after Nassau County's receipt of HLM's monthly invoice.

We trust that this "letter of intent" to hire HLM meets with your approval. We will appreciate your acknowledging same by returning a signed copy at your earliest convenience, which will be our authorization to begin services. Again, thank you for selecting Hansen Lind Meyer, P.C.

Respectfully Submitted,

HANSEN LIND MEYER, P.C.



Ronald J. Budzinski, AIA
Associate and
Director of Justice Architecture

RJB:1rb
2.02

Enclosures

Accepted For: Nassau County, Fernandina Beach, Florida
For Nassau County Commissioners:

By	<u>Gene R. Blackwell, Chairman</u>	Date	<u>12-7-83</u>
By	_____	Date	_____
By	_____	Date	_____
By	_____	Date	_____
By	_____	Date	_____